

Emmbrook Infant School



Admissions Policy

Responsibility of: Resources Committee
Date of Review: Summer 2019
(OR when WBC review their admissions procedure, if sooner)

Standard number for each year group: 60
The school can accommodate 180 pupils

The Governors of Emmbrook Infant School have been guided by Wokingham Borough Council in preparing the criteria for admission. As a community school, we are bound by the LA's Admissions Policy. We are also bound by the national requirement for KS1 children to be in classes of 30 children or less.

However, the school are permitted to accept pupils with an Education, Health and Care Plan who will access the Hearing Impaired Resource, in addition to the standard number of 60.

Children with an Education, Health and Care Plan (EHC Plan)

Where a child's EHC Plan names a particular school, the named school is required to admit the child. The Governing Body does not have the right to refuse admission.

Admissions – criteria for Emmbrook Infant School (in order of priority)

- 1 'Looked After' and children who were 'looked after', but ceased to be so because they were adopted or became subject to a residence order or special guardianship order (previous 'looked after' children)
- 2 Children who have exceptional medical or social needs as the grounds for their admission to a particular school.
- 3 Children whose permanent home address is in the designated area for Emmbrook Infant school and who has a sibling at the school at the time of application; who is expected to be attending the school when the child will enter the school.
- 4 Children whose permanent home address is in the school's designated area
- 5 Children whose home is outside the schools' designated area and who has a sibling at the school at the time of application; who is expected to be attending the school when the child will enter the school..
- 6 Any other children.

LA procedure for admission of pupils

- Children can be admitted into the Foundation Year group on a full-time basis in September if their birthday falls between 1st September and 31st August of the coming year. Parents have the option of their child attending on a part-time basis and this would need to be discussed with the Headteacher. A part-time place would be for mornings initially, building up to full days at an agreed date.
- Children in reception classes must be attending both before and after the lunch period to be eligible for free school meals.
- Parents can request that the date their child is admitted to school is deferred until later in the school year or until the child reaches compulsory school age. Please note that a school place is not held beyond the academic year for which the original application was accepted. The admissions criteria would then be applied to these children if spaces are limited for the following year.
- In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group – to reception rather than year 1. This request must be made to the Local Authority.
- Children are invited to spend half a day in School during the term before they are admitted. Please see the Transition Policy for further details.