

Emmbrook Infant School



School Closure Policy

Responsibility of: Communication, Behaviour and Safeguarding Committee (CBS)

Date of Review: Autumn Term 2018

Emmbrook Infant School expects to be open on all stipulated days. Parents will be informed by text in case of emergency closure. This would be in the event of specific circumstances. These are:

1. No Water
2. No Heating – resulting in temperatures falling below 13 degrees in most areas of the schools
3. Unexpected damage to the building, resulting in danger to Health & Safety
4. Rare and exceptional circumstances that threaten the safety of pupils, staff or buildings (eg flooding of the Emmbrook)
5. In the event of a Broadmoor alert, the School will be locked down

In the event of more than 50% of teaching staff being unable to reach the School, the Headteacher will consider school closure.

SCHOOL CLOSURE PROCEDURES

Senior member of staff to:

- Contact local radio station, providing password and reason for closure
- Contact Local Authority and report closure
- Contact Chair of Governors and report closure

Staff will be expected to remain in School, undertaking duties as directed, unless advised otherwise. Staff who have been unable to arrive at School, are expected to use the time for PPA.