

# Emmbrook Infant School



## School Closure Policy

<b>Approved by:</b>	Children & Learning Committee	<b>Date:</b>	
<b>Last reviewed on:</b>	Nov 18	<b>Frequency of review:</b>	3 yearly
<b>Next review due by:</b>	Autumn 19		
<b>Changes made on Review</b>	<b>Nov 18</b>	4. Changing flooding to extreme weather Adding email contact for parents	

Emmbrook Infant School expects to be open on all stipulated days. Parents will be informed by text and/or email in case of emergency closure. This would be in the event of specific circumstances.

These are:

1. No Water
2. No Heating – resulting in temperatures falling below 13 degrees in most areas of the schools
3. Unexpected damage to the building, resulting in danger to Health & Safety
4. Rare and exceptional circumstances that threaten the safety of pupils, staff or buildings (eg extreme weather)
5. In the event of a Broadmoor alert, the School will be locked down

**In the event of more than 50% of teaching staff being unable to reach the School, the Headteacher will consider school closure.**

### SCHOOL CLOSURE PROCEDURES

**Senior member of staff to:**

- Contact local radio station, providing password and reason for closure
- Contact Local Authority and report closure
- Contact Chair of Governors and report closure

Staff will be expected to remain in School, undertaking duties as directed, unless advised otherwise. Staff who have been unable to arrive at School, are expected to use the time for PPA.